

AO 440 (Rev. 06/12) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the

Eastern District of New York

LISA PRINCE,

Plaintiff(s)

v.

TIVOLI BI LLC,
STELLAR MANAGEMENT,
CULLEN & ASSOCIATES, P.C., and
KEVIN CULLEN,

Defendant(s)

Civil Action No. 25-cv-3679

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* See attached rider.

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in **Fed. R. Civ. P. 12** (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Sara Manaugh
Brooklyn Legal Services
105 Court Street, 4th Floor
Brooklyn, New York 10021

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

BRENNA B. MAHONEY
CLERK OF COURT

Date:

7/7/2025



Shirley Mora

Signature of Clerk or Deputy Clerk

Civil Action No. 25-cv-3679

PROOF OF SERVICE*(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))*

This summons for *(name of individual and title, if any)* _____
 was received by me on *(date)* _____ .

☐ I personally served the summons on the individual at *(place)* _____
 _____ on *(date)* _____ ; or

☐ I left the summons at the individual's residence or usual place of abode with *(name)* _____
 _____, a person of suitable age and discretion who resides there,
 on *(date)* _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on *(name of individual)* _____, who is
 designated by law to accept service of process on behalf of *(name of organization)* _____
 _____ on *(date)* _____ ; or

☐ I returned the summons unexecuted because _____ ; or

☐ Other *(specify)*: _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ 0.00 .

I declare under penalty of perjury that this information is true.

Date: _____

Server's signature

Printed name and title

Server's address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF NEW YORK

-----X
LISA PRINCE,

Civil Action No.25-cv-3679

Plaintiff,

RIDER TO SUMMONS

-against-

TIVOLI BI LLC,
STELLAR MANAGEMENT,
CULLEN & ASSOCIATES, P.C., and
KEVIN CULLEN,

Defendants.

-----X

Named Defendants:

- Tivoli Bi LLC: by and through the New York Secretary of State, One Commerce Plaza, 99 Washington Avenue, Albany, NY 12231
- Stellar Management: 44 West 28th Street, 6th floor, New York, NY 10001
- Cullen & Associates, P.C.: 299 Broadway, Suite 1510, New York, NY 10007
- Kevin Cullen: 299 Broadway, Suite 1510, New York, NY 10007

Respectfully submitted,

/s/

Sara Manaugh